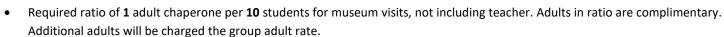
Field Trip Reservation Policy

- Reservation must be <u>submitted 1 week</u> in advance.
- All visits are self guided and 1 teacher per class receives complimentary general admission.



- Must have a minimum of 15 students to qualify for student group rates.
- Payment due date of visit. Cash, Check or Credit Card Payment accepted. The Putnam accepts MasterCard, Visa, Discover & American Express.
- Concessions snack box pre orders need to be made **TWO** days prior with form. This is for all education groups. If no form is received, in advance, groups will not be able to receive concessions. This is to ensure supplies and staffing needs are met appropriately. Payment for concessions due on day of visit.
- Temporary or Traveling exhibits may require an up-charge (This will also apply to adults receiving complimentary general admission)

Putnam Education - Bridget Boyd-Carlson - Education Services Coordinator

Putnam Museum and Science Center, 1717 W. 12th St., Davenport, IA 52804

Phone: 563.336.7308 Email: BBoyd-Carlson@putnam.org

Website: http://www.putnam.org/Education/Educators/Plan-a-Field-Trip

Fie	eld Trip Reserva	ation		
2 nd Cł	nd Choice Date:		3 rd Choice Date:	
_ Depart Time:	Grade:	#Classes:	#Students	#Adults
	School/ Orga	anization:		
	_ City/State/Zip:			
		_ Email:		
d a reserved space for	r lunch? Yes or No		Time:	
urchasing snacks from	our concession sta	and? Yes or No		
n to visit the Museum	Store? If s	so, what time?		
d any special accomm	odations?			
Subsidy: Free/re	duced lunch %		_	
Science Center O	Option 2: Giant Scr	een Theater (Option 3: Education	onal Program
\$4.00 per school youth, \$4.50 for \$5.0		ol youth, \$5.50 per \$45.00 per program – 30 minu		m – 30 minutes
group youth, and \$8.00 for adult not gro		group youth, and \$8.00 per adult \$65.00 per program – 45		m – 45 minutes
in required ratio. not in required ratio,		o, add on is less.	\$85.00 per program – 60 minutes	
•		bject to theater	Program:	
•	•	مطالكين مسما		
– charge to all	riim (ii not seiected	i, one will be	 Program d 	iescrintions are in t
	d a reserved space for urchasing snacks from to visit the Museum dany special accomm Subsidy: Free/re Science Center Oth, \$4.50 for 00 for adult not able, entrance exhibit may			