

PUTNAM

Today's Date _____

VOLUNTEER APPLICATION

Personal Information: Name (Last) _____ (First) _____ (MI) _____
Address (street) _____ (City) _____ (State) _____ (Zip) _____
E-mail _____ Home or Cell Phone (_____) _____
Date of Birth ____/____/____ Are You 18 Years Old or Older? Yes No

Education: Highest Level Completed

Middle School/Jr. High High School College Graduate School Doctoral

High Schools and College/Universities Attended _____

Employment: Please Check All that Apply

I am Currently: Employed Unemployed Retired Student

(If applicable) Current Employer's Name _____ Job Title _____

Address _____ Employed From _____ To _____

Volunteer Experience: Please Check All That Apply:

I Am Currently: Past Putnam Volunteer (Dates ____/____/____ to ____/____/____) First Time Putnam Volunteer

Volunteered elsewhere (list below and include organizations to which you belong; may attach additional info)

Agency and City _____ Job Title _____

Responsibilities _____ Volunteered From _____ To _____

Agency and City _____ Job Title _____

Responsibilities _____ Volunteered From _____ To _____

Other Hobbies/Skills _____

Express Interest by Putnam Department: Please Check All That Interest You to Receive More Information:

EDUCATION:

___ School group helper
___ Events & programs
___ Exhibit explainer
___ General office work

COLLECTIONS:

___ Data entry
___ Cataloguing
___ Museum Library
___ Install exhibit artifacts
___ Artifact photography

MARKETING:

___ Special events
___ Event photography
___ Materials distribution

EXHIBITS:

___ Carpentry
___ Painting
___ Maintenance

VISITOR SERVICES:

___ Exhibit entry desk
___ Exhibit monitor
___ Museum Store
___ Theater host

MEMBERSHIP:

___ Research
___ Seamstress
___ General office work

BUILDING & GROUNDS:

___ Landscaping
___ Event setup
___ General cleaning

OTHER

(please list):

Emergency Contact:

Name _____ Relationship _____ Phone (_____) _____

Please Read and Sign

I certify that the facts contained in this application are true and complete to the best of my knowledge. I agree to comply with the policies and procedures, as well as safety practices, in all areas of the Putnam Museum and National Geographic Giant Screen Theater.

I authorize the Putnam Museum to check and verify all information on this application. In order to serve the best interest of Museum visitors, the Putnam Museum will conduct a criminal background check on all volunteers. I fully release references, employers and the Putnam Museum and from any liability resulting from the verification process.

I have read, or have had read to me, and understand the above statement.

Applicant's Signature

Date

Parent or Guardian Signature (**If Under 18 Years of Age**)

Date
